

Pay Worksheet

One week of visits, tracked per agency. Print one per week.

WEEK OF _____

NAME _____

EMPLOYEE STATUS (W-2 / 1099) _____

CLOCK-TO-CLOCK HOURS _____

NO-SHOWS THIS WEEK _____

MILES DRIVEN THIS WEEK _____

DAY	DATE	AGENCY	VISIT TYPE	RATE (\$)	DRIVE (MI)	PT / NOTES
Mon						
Tue						
Wed						
Thu						
Fri						
Sat						
Sun						

TOTALS

WEEKLY VISIT PAY (\$)

VISITS COMPLETED

REAL HOURLY = PAY / HRS

HOW TO USE

- Log each completed visit as it happens, not at the end of the week from memory. Note the rate the agency actually pays for that visit type.
- Clock-to-clock hours = the whole working day, from your first call-ahead to your last chart. Driving, charting, dead time between visits all count.
- Real hourly rate = weekly visit pay divided by clock-to-clock hours. It's almost always meaningfully lower than your per-visit rate suggests.